

RESOLUTION NO. 12-23

A RESOLUTION AMENDING THE ADOPTED BUDGET OF DRAPER CITY FOR FISCAL YEAR 2011-2012. THE APPROPRIATION AUTHORITY SHALL APPLY TO THE FISCAL YEAR ENDING JUNE 30, 2012.

WHEREAS, the City Council of Draper City has adopted Resolution No. 11-24 which adopted the final budget for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the requirements of the Utah Code Annotated; and

WHEREAS, the City Council of Draper City wishes to amend the fiscal year 2011-12 budget; and

WHEREAS, a public hearing to consider the appropriations has been noticed and held and all interested persons were heard, for or against the appropriations; and

WHEREAS, the City Council of Draper City hereby finds this action in the best interest of the public's health, safety and general welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH AS FOLLOWS:

Section 1. **Purpose.** The purpose of this Resolution is to amend the budget of Draper City, as approved and finalized by Draper City Resolution No. 11-24.

Section 2. **Adoption of Amendments.** The budget amendments attached hereto and made a part of this Resolution shall be, and the same hereby are adopted and incorporated into the budget of Draper City, Utah for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the requirements of the Utah Code Annotated.

Section 3. **Filing of copies of the Budget Amendments.** The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments in the office of the City Recorder which amendments shall be available for public inspection.

Section 4. **Severability.** If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 5. **Effective Date.** This Resolution shall become effective immediately upon its passage.

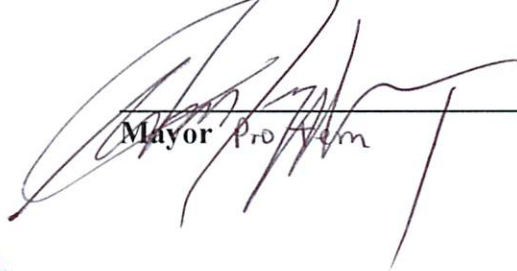
PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THIS 19th DAY OF JUNE, 2012.

DRAPER CITY

ATTEST:



City Recorder



Mayor Pro Tem





Staff Report

TO: Honorable Mayor and City Council
FROM: Danyce Steck, Finance Director
DATE: June 19, 2012
SUBJECT: Amendments to the Budget for Fiscal Year 2011-2012 (as adopted)

RECOMMENDATION

Motion to adopt Resolution No. 12-23 amending the budget for fiscal year 2011-12 as detailed in the attached staff report.

DISCUSSION

The adopted budget provides the financial and resource allocation plan for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

The proposed budget amendments account for changes in unanticipated expenditures.

FISCAL IMPACT

See attached fiscal impact worksheet.

FY 2011-2012 BUDGET AMENDMENT

GENERAL FUND

	Current	Amended	Impact
Beginning Fund Balance	3,687,736	3,687,736	
Revenues	22,993,667	24,451,355	1,457,688
Expenditures	(23,000,516)	(24,678,660)	(1,678,144)
Ending Fund Balance	3,680,887	3,460,431	(220,456)

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Redemption Tax - SL County	150,000	460,000	310,000
Motor Vehicle Tax - SL County	500,000	400,000	(100,000)
Property Tax Interest - SL County	-	22,000	22,000
Redemption Tax - UT County	10,000	245,000	235,000
Property Tax Interest - UT County	-	22,000	22,000
Sales Tax	6,936,000	7,200,000	264,000
Energy Sales Tax	2,600,000	2,850,000	250,000
Telephone Use Tax	815,000	700,000	(115,000)
Building Permit Fees	1,000,000	1,300,000	300,000
Engineering Fees	55,000	150,000	95,000
Planning Fees	200,000	150,000	(50,000)
Business License Fees	325,000	337,000	12,000
Administrative Fees	1,526,377	1,589,827	63,450
Passport Fees	40,000	65,000	25,000
Police Reports	12,000	18,000	6,000
Recreation Program Fees	191,610	215,000	23,390
Amphitheater Sales	4,200	11,250	7,050
Fines & Forfeitures	650,000	615,000	(35,000)
Other Grants	-	11,500	11,500
			1,346,390

FY 2011-2012 BUDGET AMENDMENT

GENERAL FUND (continued)

2) Court Service Agreements

In an effort to increase customer service and efficiency, the City has contracted with the State of Utah and Administrative Office of the Courts to receive payment for fines and forfeitures online. The following request represents the credit card processing fees for this service. Many cities have initiated a convenience fee to recover the cost of this service, however the City has yet to initiate this type of fee for any electronic payment service.

Service Agreements - Courts	(450)	(10,000)	(9,550)
			(9,550)

3) IT Professional & Technical Services

This request is to contract with James Turner Consulting for additional informaiton technology support. The IT Manager is currently required to provide 24-hour a day service 365 days a year. This contract allows for an additional person to provide day-to-day support service requests while allowing the manager to focus on the network and other city information support services. A permanent position will be requested in FY 12-13 budget.

Professional & Tech Svcs - IT	(26,000)	(46,000)	(20,000)
			(20,000)

4) IT Service Agreements

In February 2011, the City received a grant the development of a website to support historic preservation. This request will fulfill the development phase of the website.

Service Agreements - IT	(49,910)	(57,410)	(7,500)
			(7,500)

5) Claims & Insurance

This request is to reserve the funds for to repay URMMA for the Lewis legal settlement.

Claims & Insurance - Fund 63	(100,000)	(700,000)	(600,000)
			(600,000)

6) Human Resources Personnel

To provide for the difference resulting from employee turnover. Leave payout and benefit election.

Salaries & Wages - HR	(149,329)	(154,000)	(4,671)
Benefits - HR	(62,305)	(69,250)	(6,945)
			(11,616)

7) Grant-funded Overtime and Supplies

To budget for the receipt of public safety grants and related expenditures.

Federal Grants - Public Safety	-	20,000	20,000
State Grants - Public Safety	37,702	100,000	62,298
Overtime - Grant holding	-	(50,000)	(50,000)
Grant-funded Supplies	-	(32,298)	(32,298)
			-

FY 2011-2012 BUDGET AMENDMENT

GENERAL FUND (continued)

8) Animal Control Overtime

To provide for additional overtime demands due to reduced police staffing

Overtime - Animal Control	(8,000)	(11,000)	(3,000)
			(3,000)

9) Building Professional & Technical Services

To provide for increased geotechnical review needs from increased development.

Professional & Tech Svcs - Building	(15,000)	(25,000)	(10,000)
			(10,000)

10) Code Enforcement Personnel

To provide for changes in benefit election.

Benefits - Code	(34,588)	(36,000)	(1,412)
			(1,412)

11) Restitution

To budget for the receipt of restitution and related expenditures.

Restituion - Parks	-	7,500	7,500
Restitution - Streets	-	1,500	1,500
Restitution - Fleet	-	10,000	10,000
Property Damage Repair	-	(19,000)	(19,000)
			-

12) Parks Overtime

To provide for additional overtime demands.

Overtime - Parks	(15,000)	(25,000)	(10,000)
			(10,000)

13) Holiday Lighting & Decoration

To provide for additional lighting.

Holiday Lilghting & Decoration	(50,000)	(75,000)	(25,000)
			(25,000)

14) Street Light Activation Activity

To budget for increased street light activation activity - revenue and related expenditures.

Street Light Activation Fees	5,000	15,000	10,000
Street Light Activation - Streets	(5,000)	(15,000)	(10,000)
			-

15) Engineering Personnel

To provide for changes in benefit election.

Benefits - Engineering	(180,723)	(195,000)	(14,277)
			(14,277)

16) Engineering Professional & Technical Services

The Engineering Department's increased project load has required the outsourcing of several engineering assignments.

Professional & Tech Svcs - Engineering	(75,000)	(175,000)	(100,000)
			(100,000)

FY 2011-2012 BUDGET AMENDMENT

GENERAL FUND (continued)

17) Engineering Capital Outlay

To purchase a new large format scanner/printer/plotter. The current equipment is obsolete and the City is no longer able to procure replacement parts. In addition, this equipment has recently begun overheating and posing a potential fire hazard.

Capital Outlay - Engineering	-	(65,000)	<u>(65,000)</u>
			(65,000)

18) Transfer to the CIP Fund

Request permission to transfer unspent funds at the end of the fiscal year in excess of the State's allowed 18% maximum to the CIP fund. The amount of this transfer is estimated and may be adjusted until the closing of the financial statements and audit.

Transfer to the CIP Fund	(530,509)	(1,220,000)	<u>(689,491)</u>
			(689,491)

FY 2011-2012 BUDGET AMENDMENT

CLASS B&C ROADS FUND

	Current	Amended	Impact
Beginning Fund Balance	5,359,368	5,359,368	
Revenues	1,307,000	1,407,000	100,000
Expenditures	(3,036,772)	(4,054,376)	(1,017,604)
Ending Fund Balance	3,629,596	2,711,992	(917,604)

	Current	Amended	Impact
1) Revenue Adjustments			
To adjust for revenue increases at year-end.			
Class B&C Roads Fund	1,300,000	1,400,000	100,000
			100,000
2) Operation Carryovers			
To carryover unspent budgeted funds from FY 10/11 that were under contract.			
Overlays	(655,382)	(1,891,683)	(1,236,301)
Slurry Seal	(600,000)	(1,344,770)	(744,770)
Crack Seal	(80,000)	(130,000)	(50,000)
Road Striping	(50,000)	(114,669)	(64,669)
Traffic Calming	(50,000)	(100,000)	(50,000)
Sidewalk Maintenance	(50,000)	(100,000)	(50,000)
ADA Improvements	(25,000)	(50,000)	(25,000)
			(2,220,740)
3) 12000 South Betterment - Phase II			
To budget for Agreement 11-41 with KHP, approved by Council on 07/05/11.			
12000 South Betterment - Phase II	(71,724)	(104,000)	(32,276)
			(32,276)
4) Pioneer Road Betterments			
To budget for Agreement 11-49 with KHP, approved by Council on 07/05/11.			
Pioneer Road Betterments	(90,000)	(240,000)	(150,000)
			(150,000)
5) 12650 South Canal Crossing			
To budget for Agreement 12-01 with Acme Construction, approved by Council on 01/03/12.			
12650 South Canal Crossing	-	(350,000)	(350,000)
			(350,000)
6) Project Closures			
To close the following projects due to completion and/or delays.			
<i>Completed Projects</i>			
150 E Sidewalks (East side)	(11,976)	(11,976)	-
Galena Blvd Underpass (TOD)	(460,027)	(460,027)	-
<i>Delayed Projects</i>			
Stonebridge & Bridgemark Estates Roac	(773,812)	-	773,812
Sunwood Ranch Subdivision	(742,300)	-	742,300
			1,516,112

FY 2011-2012 BUDGET AMENDMENT

CLASS B&C ROADS FUND (continued)

7) **300 East - Phase II**

Reduce the budget based on construction bids and final property acquisition.

300 East - Phase III	(979,300)	(760,000)	<u>219,300</u>
			219,300

FY 2011-2012 BUDGET AMENDMENT

TRANSPORTATION IMPACT FEE FUND

	Current	Amended	Impact
Beginning Fund Balance	2,738,537	2,738,537	
Revenues	240,000	815,000	575,000
Expenditures	(1,852,700)	(1,515,813)	336,888
Ending Fund Balance	1,125,837	2,037,725	911,888

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Transportation Impact Fees	225,000	800,000	575,000
			575,000
1) 150 E 13800 S Oversizing			
To budget for Resolution 11-29, an agreement with South Mountain Pet Care to reimburse developer for cost of oversizing the road, approved by Council on 08/16/11.			
150 E 13800 S Oversizing	-	(43,813)	(43,813)
			(43,813)
2) 300 East - Phase III			
Reduce the budget based on construction bids and final property acquisition.			
300 East - Phase III	(1,620,700)	(1,240,000)	380,700
			380,700

FY 2011-2012 BUDGET AMENDMENT

CAPITAL IMPROVEMENT PROJECTS FUND

	Current	Amended	Impact
Beginning Fund Balance	12,771,150	12,771,150	
Revenues	4,448,952	6,377,194	1,928,242
Expenditures	(10,403,685)	(10,592,140)	(188,455)
Ending Fund Balance	6,816,417	8,556,204	1,739,787

	Current	Amended	Impact
1) Proceeds from the Sale of Property			
To budget for the receipt of funds from the sale of property to UTA.			
28-29-104-026 - 11900 Street ROW	-	44,000	44,000
28-296-403-010 - Draper Canal Easement	-	17,775	17,775
27-25-376-003 - 438 W 12500 S	-	10,450	10,450
27-25-351-026 - 438 W 12500 S (included above)			
12300 South (south side for power box)	-	820	820
28-29-478-008 - 1190 E 12400 S	-	59,100	59,100
28-29-478-009 - 1190 E 12400 S (included above)			
28-29-478-013 - 1190 E 12400 S (included above)			
28-29-478-015 - 1190 E 12400 S (included above)			
			132,145
2) Donations - Reserved for Use			
Request permission to receive funds in support of specific projects. allocated by the State Legislature in 2010 for the construction of 13490 South. All funds will be placed in a reserve			
13490 South (SB 244 2011 Legislation)	-	1,000,000	1,000,000
Willow Creek Trail (State of UT)	-	58,000	58,000
Draper Canal Historic Preservation (State)	-	4,950	4,950
Amphitheater (Magic on the Mountain)	-	11,625	11,625
			1,074,575
3) Federal Grants			
For permission to receive FEMA reimbursement for the muscle wall purchased by the General CIP fund under Emergency Operations in 2010 and 2011.			
Federal Grants	-	32,031	32,031
			32,031
3) Property Acquisition			
To budget for the purchase of property at 12858 S 700 E per legal settlement. Contract #11-70 as approved by Council on 09/20/11.			
Property Acquisition	-	(50,800)	(50,800)
			(50,800)

FY 2011-2012 BUDGET AMENDMENT

CAPITAL IMPROVEMENT PROJECTS FUND (continued)

4) Trax Platform Betterments

For upgrades installed by UTA as requested by the City to the Draper Town Center Trax Station. Concrete columns, concrete coloring, metal roofing, etc.

Trax Platform Betterments	-	(80,000)	<u>(80,000)</u>
			(80,000)

5) Lone Peak Landscape - UDOT

To budget for agreement with UDOT for landscape improvements on 11400 South and Lone Peak Parkway.

Lone Peak Landscape - UDOT	-	(26,398)	<u>(26,398)</u>
			(26,398)

6) 12300 South Pedestrian Signal for Porter Rockwell Trail

To budget for the pre-emption conduct to be installed. Pedestrian signal will be addressed at a later date. As approved by Council on 03/06/12. Agreement #12-17.

12300 South Pedestrian Signal for Port	-	(31,257)	<u>(31,257)</u>
			(31,257)

7) Transfer In from General Fund (Revenue)

To budget for the change in transfer in from the General Fund

Transfers In - General Fund	530,509	1,220,000	<u>689,491</u>
			689,491

FY 2011-2012 BUDGET AMENDMENT

WATER UTILITY FUND

	Current	Amended	Impact
Beginning Fund Balance	3,274,647	3,274,647	
Revenues	3,693,000	4,381,000	688,000
Expenditures	(4,548,055)	(4,789,855)	(241,800)
Ending Fund Balance	2,419,592	2,865,792	446,200

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Metered Water Sales	3,600,000	3,800,000	200,000
Water Connection Fees	20,000	12,000	(8,000)
Hydrant meter Water Sales	20,000	32,000	12,000
Restitution	-	2,000	2,000
Late Fees	18,000	20,000	2,000
Interest Income	35,000	30,000	(5,000)
SAAP Grant (EPA Federal)	-	485,000	485,000
			688,000
2) Administrative Fees			
To adjust administrative fees to 15% overhead of total revenue.			
Administrative Fees	(543,000)	(574,800)	(31,800)
			(31,800)
3) Traverse PRV			
To budget for the installation of a PRV at Traverse Ridge Rd and Highland Dr as previously approved by Council.			
Traverse PRV	-	(210,000)	(210,000)
			(210,000)

FY 2011-2012 BUDGET AMENDMENT

STORM WATER UTILITY FUND

	Current	Amended	Impact
Beginning Fund Balance	1,013,822	1,013,822	
Revenues	995,000	1,215,000	220,000
Expenditures	(1,717,352)	(1,919,602)	(202,250)
Ending Fund Balance	291,470	309,220	17,750

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Storm Water Utility Fee	960,000	1,175,000	215,000
Late Fees	30,000	35,000	5,000
			220,000
2) Storm Drain Alternative Analysis (7A)			
To budget for Agreement 11-78 as approved by Council.			
Storm Drain Alternatives Study	-	(150,000)	(150,000)
			(150,000)
3) Professional & Technical Services			
To budget for the storm water study in coordination with Salt Lake County on the South Mountain Golf Course.			
Professional & Technical Services - Stc	-	(20,000)	(20,000)
			(20,000)
4) Administrative Fees			
To adjust administrative fees to 15% overhead of total revenue.			
Administrative Fees	(144,000)	(176,250)	(32,250)
			(32,250)

FY 2011-2012 BUDGET AMENDMENT

STORM WATER IMPACT FEE FUND

	Current	Amended	Impact
Beginning Fund Balance	2,596,073	2,596,073	
Revenues	-	215,000	215,000
Expenditures	(1,764,352)	(1,525,000)	239,352
Ending Fund Balance	831,721	1,286,073	454,352

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Storm Water Impact Fees	-	215,000	215,000
			215,000
2) Storm Water Master Plan			
To budget for storm water master plan study.			
Storm Water Master Plan	-	(75,000)	(75,000)
			(75,000)
3) 300 East -Phase III			
To budget for storm water system additions to the project.			
300 East - Phase III	-	(450,000)	(450,000)
			(450,000)
3) Project Closures			
To close the following projects due to completion and/or delays.			
<i>Delayed Projects</i>			
11400 South Storm Drain	(764,352)	-	764,352
			764,352

FY 2011-2012 BUDGET AMENDMENT

SOLID WASTE FUND

	Current	Amended	Impact
Beginning Fund Balance	1,032,813	1,032,813	
Revenues	2,185,000	2,251,000	66,000
Expenditures	(2,071,614)	(2,196,614)	(125,000)
Ending Fund Balance	1,146,199	1,087,199	(59,000)

	Current	Amended	Impact
1) Revenue Adjustments			
The following revenue budget accounts have been reviewed at mid-year and should be adjusted based on anticipated activity for the remaining fiscal year.			
Garbage Collection Fees	2,076,000	2,110,000	34,000
Dumpster Rental Fees	25,000	32,000	7,000
Recycling Sales	45,000	55,000	10,000
Late Fees	30,000	35,000	5,000
Restitution - Code	-	10,000	10,000
			66,000
2) TransJordan Contributed Capital			
Original budget assumed contributions were complete in December 2011, however contributions extend until the end of the fiscal year.			
TransJordan Contributed Capital	(125,000)	(250,000)	(125,000)
			(125,000)