

IDDE - TRACING ILLICIT DISCHARGES

1. Preparation

- a. Review/consider information collected when illicit discharge was initially identified and documented (see completed IDDE inspection form, Online Report form, or Incoming Call Report Form).
- b. Obtain storm drain mapping for the area of the reported illicit discharge.
- c. Gather all necessary equipment including: tape measure, clear container, clipboard with necessary forms, flashlight, and camera.

2. Process

- a. Follow the Illicit Discharge Screening Flow Chart.
- b. If the source is located, follow SOP IDDE-Removing Illicit Discharge, as specified in the flow chart.
- c. If the source cannot be found, continue to monitor and inspect until source is located.
- d. Input information into IDDE logs and GIS database.

3. Clean-up

- a. Follow procedures identified in SOP IDDE-Reporting and Response
- b. Follow procedures identified in SOP IDDE-Removing Illicit Discharge as needed.

4. Documentation

- a. Storm water specialist will document tracking information in IDDE logs and GIS database.