

**RESOLUTION NO. 18-67**

**A RESOLUTION AMENDING THE ADOPTED BUDGET OF DRAPER CITY FOR FISCAL YEAR 2018-2019**

**WHEREAS**, the City Council of Draper City has adopted Resolution No. 18-43 which adopted the final budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the requirements of the Utah Code Annotated; and

**WHEREAS**, the City Council of Draper City wishes to amend the fiscal year 2018-2019 budget; and

**WHEREAS**, a public hearing to consider the appropriations has been noticed and held and all interested persons were heard, for or against the appropriations; and

**WHEREAS**, the City Council of Draper City hereby finds this action in the best interest of the public's health, safety and general welfare.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH AS FOLLOWS:**

**Section 1.**      **Purpose.** The purpose of this Resolution is to amend the budget of Draper City, as approved and finalized by Draper City Resolution No. 18-43.

**Section 2.**      **Authorization.** The Mayor is authorized to sign any agreements to implement the budget amendments adopted by this Resolution.

**Section 3.**      **Adoption of Amendments.** The budget amendments attached hereto and made a part of this Resolution shall be, and the same hereby are adopted and incorporated into the budget of Draper City, Utah for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the requirements of the Utah Code Annotated.

**Section 4.**      **Filing of copies of the Budget Amendments.** The Budget Officer is authorized and directed to certify and file a copy of said budget amendments in the office of the City Recorder which amendments shall be available for public inspection.

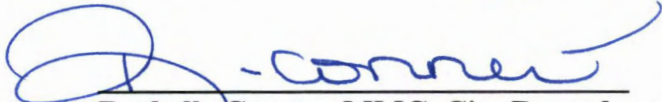
**Section 5.**      **Severability.** If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

**Section 6.**      **Effective Date.** This Resolution shall become effective immediately upon its passage.

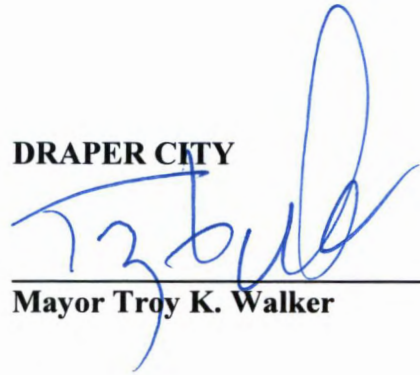
**PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THE 4th DAY OF SEPTEMBER, 2018.**



**ATTEST:**

  
**Rachelle Conner, MMC, City Recorder**

**DRAPER CITY**

  
**Mayor Troy K. Walker**

**VOTE TAKEN:**

Councilmember Green


**YES**

**NO**



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Councilmember Lowery




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Councilmember Summerhays



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Councilmember Vawdrey



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Councilmember Weeks

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Mayor Walker

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# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- FY19-01

#### CIP Carry Over Adjustments

Each April the CIP fund year-to-date expenses are taken as they are (a snap shot) and used in the creation of the tentative/final budget. Then, an adjustment is done each fiscal year to reduce the final budget for all unaccounted May and June expenses. In some cases, an adjustment is required because a project that was previously approved by the council, was omitted in the original final budget in error.

The following chart is grouped by fund:

CARRY OVER ADJUSTMENT BY FUND:	
GENERAL FUND	\$ 39,500.00
REIMBURSEABLE GRANTS	\$ (2,707,330.00)
PARK IMPACT FUND	\$ (159,070.00)
STORM WATER FUND	\$ 117,490.00
TRANSPORTATION IMPACT FUND	\$ (156,140.00)
WATER FUND	\$ (1,780.00)
ADJUSTMENTS THAT INCREASE FUNDING:	\$ 156,990.00
ADJUSTMENTS THAT REDUCE FUNDING:	\$ (3,024,320.00)
<b>CIP BUDGET REDUCTION FROM CARRY OVER ADJ:</b>	<b>\$ (2,867,330.00)</b>

- FY19-02 **AMENDED**  
CIP Closed  
and Completed  
Projects

A closed project represents any project where the construction was never started, canceled or postponed to a future year. A completed project represents any project where construction is completed and there are some residual funds. All residual funds are then transferred back to their original source. The following chart is grouped by fund:

CLOSED PROJECTS / COMPLETED PROJECTS	
GENERAL FUND	\$ (626,790.00)
REIMBURSEABLE GRANTS	\$ (1,676,630.00)
TRANSPORTATION IMPACT FEE FUND	\$ (44,490.00)
STORM WATER FUND	\$ (75,590.00)
<b>AMENDED: STORM WATER IMPACT FEE FUND</b>	<b>\$ (650,000.00)</b>
B&C FUND	\$ (50,000.00)
<b>CIP BUDGET REDUCTION FROM CLOSED &amp; COMPLETED:</b>	<b>\$ (3,123,500.00)</b>

# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- FY19-03 **AMENDED**  
**Lone Peak Parkway @ 12200 South CIP0103**

This project is currently under construction. The project is funded by multiple sources that were originally set up under multiple CIP accounts. In order to clean the funding up, funding from CIP0072 & CIP0092 will be merged into CIP 103. The project is within the budgeted amount.

	Current Project Budget:	\$525,000	
	Requested Transfer:	\$197,000	General Fund - From Closed CIP0072 (12200 S Lone Peak)
	Requested Transfer:	\$650,000	Storm Water Impact Fund - From Closed CIP0092 (12200 S. Drainage Improvements)
			<b>AMENDMENT: \$650,000 from project transfer instead of storm water fund balance.</b>
	Total Requested Budget:	\$1,372,000	
  
- FY19-04  
**Traverse Rehabilitation CIP0074**

This project is currently under construction. The project is funded by grants and the storm water fund. Turn lanes are desired at Mike Weir Drive. Additional guardrail must be replaced.

	Current Project Budget:	\$5,800,000	
	Requested Transfer:	\$333,400	From Completed CIP0027 (Suncrest Drive) Reimbursable Grant Funds
	Total Requested Budget:	\$6,133,400	
  
- FY19-05  
**Traverse/Manilla Traffic Signal CIP19-10**

New traffic signal at Traverse Ridge Road and Manilla Drive. The intersection was studied and a signal is warranted.

	Proposed Project Budget:	<b>\$250,000</b>	From General Fund Re-allocation from Carryover & Closed Projects
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# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- FY19-06

**SunCrest Park  
CIP17-115**

Suncrest Park is currently under construction. In the design build process, several items have been identified that staff would recommend funding. The first item is for an underdrain system. An underdrain system has always been anticipated, but the extent of the system was not completely known until the final design. The second item for recommendation is an upgrade to the playground features. The original proposal had a simple playground design. After public input, staff is requesting additional funding to upgrade the playground feature, add a climbing wall and concrete step seating. The third item requested is to upgrade the retaining walls.

Current Project Budget:	\$1,625,000	
Underdrain System	\$ 30,000	
Playground upgrade	\$ 70,000	
Retaining Walls	\$ 14,000	
Requested New:	\$ 114,000	From Park Impact Fee Fund Re-allocation from Carryover & Closed Projects
 Total Requested Budget:	 \$1,735,000	

- FY19-07

**Brookside  
Trailhead  
CIP18-17**

Brookside Park/Trailhead Electrical Service project is currently under construction. This is a design build project and it has been determined during the final design, that providing the electrical service would require an additional \$20,000 in funding.

Current Project Budget:	\$370,000	
Requested New:	\$20,000	From Park Impact Fee Fund Re-allocation from Carryover & Closed Projects
 Total Requested Budget:	 \$390,000	



# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- **FY19-08**  
**FY19 Closed Project**  
**Contingency**  
**CIP19-12**

This project will be used to pay for future unplanned invoices that occur during the warrantee period or to pay for invoices that come in past the accounting period (60 days past fiscal year end), after the project is completed and is in use.

Proposed Project Budget:	<b>\$20,000</b>	From General Fund Re-allocation from Carryover & Closed Projects
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- **FY19-09**  
**FY19 Road Projects**  
**CIP19-09**

It is requested that we add the remaining General Fund money left over after all re-allocations from carryovers & closed projects to FY19 Road Projects. This is money to be allocated towards near future road projects with the greatest priority.

Current Project Budget:	\$495,000	
Requested New:	<b>\$ 34,000</b>	From General Fund Re-allocation from Carryover & Closed Projects
Total Requested Budget:	\$529,000	

# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- FY19-10  
**150 E. Carlquist  
 Landscaping  
 CIP19-11**

Landscape the park strip on the north side of Carlquist Drive, from Roylance Dr. to 150 East, and on the east side of 150 E, from Carlquist Dr. to Utah National Guard. Install water meter, rock mulch and trees.

	Proposed Project Budget:	<b>\$20,000</b>	From General Fund Re-allocation from Carryover & Closed Projects
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- FY19-11  
**CIP18-23  
 City Hall  
 Roof Improv.  
 (Ice Melt)**

Bids for the City Hall roof ice melt system came in higher than originally expected. In addition, architectural fees were not included into the original estimate. Staff is also recommending adding a 10% contingency to the project.

	Total Budget:	\$130,000	Original Estimate
	Additional Bid Cost	\$ 26,000	
	Possible Bid Alternate	\$ 12,000	
	Architectural Fees	\$ 10,000	
	10% Contingency	\$ 18,000	
	<b>Requested New</b>	<b>\$ 66,000</b>	From General Fund Re-allocation from Carryover & Closed Projects
	<b>Total Requested Budget</b>	<b>\$196,000</b>	

# Draper City

## FY2019 1<sup>st</sup> Quarter Budget Amendments – September 2018

### September 4, 2018

- FY19-12

**Water Dept.  
Market Wage  
Comparison  
Adjustment**

A comprehensive market study on all Water Division positions has just been completed. The results show that Draper has fallen behind other cities, which explains why we've been having a difficult time filling vacancies. The wage study justifies an increase to the grade level of each position by one grade and adjustments to hourly rates in order to remain competitive.

Current Water Personnel Budget:	\$520,210	
Requested New:	\$ 20,000	From Water Fund Balance
Total Requested Budget:	\$540,210	

- FY19-13

**Fire Dept.  
Administrative  
Assistant - PT**

Draper City Fire Department is requesting approval for a new Administrative Assistant. This would be a part-time position. The position would work under the direction of the Fire Chief and is responsible for assisting with a variety of clerical and administrative duties. The estimated annual cost for this position would be **\$26,860**. Funding for this in the current fiscal year budget would come from a transfer from Economic Development operational budget that is in the General Fund.

The pro-rated amount for this position from October through June 2019 is **\$20,000**.