

RESOLUTION NO. 18-63

**A RESOLUTION OF THE DRAPER CITY COUNCIL TO RE-NUMBER THE
COMPENSATION AND BENEFITS CHAPTER AND THE TIME OFF CHAPTER
OF THE PERSONNEL POLICY MANUAL**

WHEREAS, The City Council, from time to time, reviews and adopts policies and procedures to assist in the efficient utilization of scarce City resources and the fair and uniform application of requirements and benefits to City employees; and

WHEREAS, The Personnel Policy Manual is being updated and there is a need to re-number the Compensation and Benefits chapter and the Time Off chapter. No text amendments or policy updates are being proposed at this time; and

WHEREAS, The City Council has reviewed the proposed re-numbering of the Compensation and Benefits chapter and the Time Off chapter of the Personnel Policy Manual and has determined the need to re-number those sections; and

WHEREAS, The City Council believes these changes to the Personnel Policy Manual are in the best interest of the employees of Draper City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY,
STATE OF UTAH, AS FOLLOWS:**

Section 1. Amendment. The Draper City Council does hereby adopt the amendment to the Personnel Policy as attached hereto as Exhibit "A".

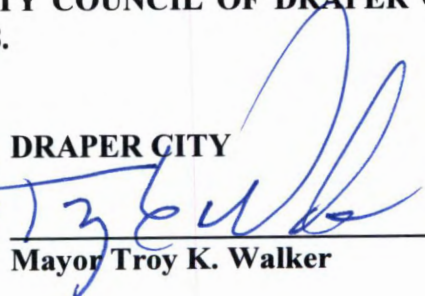
Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF
UTAH, THIS THE 7th DAY OF AUGUST, 2018.**



DRAPER CITY



Mayor Troy K. Walker

ATTEST:



Rachelle Conner, MMC, City Recorder

VOTE TAKEN:

YES

NO

Councilmember Green



Councilmember Lowery




Councilmember Summerhays



Councilmember Vawdrey



Councilmember Weeks



Mayor Walker

EXHIBIT "A"

The personnel policy handbook is in the process of being updated, and there is a need to re-number several sections so that the policies can be more easily identified. This is simply a re-numbering of sections. No text amendments or policy changes are being proposed at this time.

Section	Current Numbering	Proposed Numbering
COBRA Insurance	Section 6060	Section 7010
Employee Benefits	Section 6050	Section 7020
Elected Officials Benefits	Section 6055	Section 7025
Overtime	Section 6040	Section 7030
Rest Breaks, Lunch Breaks	Section 6030	Section 7040
Payroll Procedures	Section 6010	Section 7050
Time Records	Section 6020	Section 7060
Family & Medical Leave	Section 6070	Section 8010
Vacation Leave	Section 6070	Section 8020
Funeral Leave	Section 6070	Section 8030
Holidays	Section 6070	Section 8040
Jury, Witness & Voting Leave	Section 6070	Section 8050
Military Leave	Section 6070	Section 8060
Unpaid Leave	Section 6070	Section 8070
Sick Leave	Section 6070	Section 8080