

MINUTES OF THE DRAPER CITY COUNCIL RETREAT HELD ON FEBRUARY 26-27, 2016, IN THE HAMPTON INN CONFERENCE ROOM AT 53 NORTH RIVER ROAD, ST. GEORGE, UTAH

PRESENT: Mayor Troy Walker, and Councilmembers Bill Rappleye, Jeff Stenquist, Alan Summerhays, Marsha Vawdrey, and Michele Weeks

STAFF PRESENT: David Dobbins, City Manager; Mike Barker, City Attorney, Rachelle Conner, City Recorder; Russ Fox, Assistant City Manager; and Rhett Ogden, Recreation Director

Friday, February 26, 2016 at 1:00 p.m.

Site Visit to Washington City and St. George City Recreation Facilities

The City Council and staff toured the Washington City Community Center, Sullivan Virgin River Soccer Park, and the Saint George Main Street Plaza splash pad and lazy river to give them ideas for similar features in Draper.

Budget Discussion

Mr. Dobbins updated the City Council on the budget and where the City is in the current fiscal year. Sales tax is continuing to grow; however, it is not as fast as last year. The City is behind schedule with updating the impact fees. The first one they will be updating is the park impact fee. Rhett Ogden and Brad Jensen are currently working on that. The analysis is based on the current level of service, and they can only charge a fee that matches that level of service. This will be scheduled for the April 19, 2016, City Council meeting. This fee is only charged to residential homes and not businesses. Mr. Dobbins noted there is a need to update all five -year CIP plans, such as parks, storm water, water system, roads, etc. The Council also needs to talk about the Fire Department. Unified Fire Authority has not given the City the numbers that were requested. Draper could probably run their own fire department for the same costs they are paying today. The Inter-facility transports are also a possibility, which could add additional revenue.

Mr. Dobbins reviewed the various funds as follows:

- General Fund
 - Fund balance \$14,850,000
 - Maximum available to hold is 25 percent of total budget
 - \$7,750,000
 - \$7,100,000 needs to be budgeted prior to June 30th
 - The City needs to either spend it this year or put in the CIP budget for future projects
- Park Impact Fee Fund
 - \$4.5 million
- Transportation Impact Fee
 - \$2,500,000
- General Fund
 - \$7,100,000

Mr. Dobbins then reviewed the current CIP list as follows:

- Roads
 - Enterprise Software
 - Almost completed
 - 13800 South (300 East to Fort Street)
 - \$2,950,000
 - 2-Million Gallon Water Tank
 - Funded property acquisition and design
 - Will need \$1.5 million to construct
 - Freeway Pump Station
 - Completed
 - SunCrest Detention Basin
 - Almost completed
 - Zion's money was used
 - Lone Peak Parkway Extension
 - Completed
 - State funds were used
 - 1300 East
 - Completed but not closed out
 - 300 East Pioneer Signal
 - Almost completed
 - Backup Generator purchase
 - Ordering those this year
 - Traverse Ridge Widening
 - Work was done last fall
 - 300 East Carlquist to Pioneer
 - Property acquisition almost complete
 - The City has hired someone to handle public relations for the project
 - 11950 South 50 East
 - Designing intersection right now and should start construction this year
 - SunCrest Drive and Traverse Ridge Road
 - Received money from the State for these roads
 - Waiting to hear back from County in reference to total funding amount available
 - Back side of SunCrest Drive is the priority
 - Cindy Lane Improvements
 - Cutler water issues
 - 13490 South
 - State funding
 - Emergency Operations Center
 - Hired a part-time emergency manager
 - Have Scott Chatwin come introduce himself at a Council meeting
 - Manila Drive Storm Drain Issues
 - Draper Parkway Extension
 - Joint Project with Sandy City

- City Hall - Police Department
 - Completed
- Detention Basin Improvements
- UDOT I-15 Project
- Trax Study
 - Daybreak to Draper
- Salt Brine System
- Art Work for I-15 Project
- Lone Peak Parkway Turn Realignment
- 13200 South Boulter to Highland Drive
 - Waiting for UTA to accept design
- Sunset Pond
- Water Line Across I-15
- UDOT Gap Project
 - Landscaping

Mr. Dobbins indicated there is \$1.6 million in B&C Road Funds available this budget year. The City has completed the road overlay projects from last year, so they need to determine what roads come next.

- 12200 South
 - Steve Price is ready to expand
 - City needs to realign roadway
- Parks
 - South Fork
 - Ready to open in April
 - Cycle Park
 - Open
 - Dog Park
 - Ready to open in April
 - Open Space Master Plan
 - Steep Mountain Park Improvements
 - Corner Canyon Creek Trail
 - Not started yet
 - Galena Loop Trail
 - Corner Canyon Improvement
 - Potato Hill Trailhead
 - Cycle Park Parking Lot
 - Equestrian Park
 - \$75,000
 - Some will go for Special Events
 - Draper Canal Trail
 - Highland Drive Trail Crossing
 - Cranberry Park
 - Ivory Homes Funding

- Questar Trail Improvements
- Recreation Center Design
- 12300 South by River
- Mehraban Wetland Park
 - \$400,000 Special Needs Park
 - Resident was going to raise \$200,000; however she has not, and she has moved from Draper
- Equestrian Center
 - \$200,000 for improvements
- Splash Pad
 - Smith Fields Park first choice
 - Would cost more than \$500,000 with improvements
 - Moves entrance to park
 - Increases parking
 - Close to pavilion and restrooms
 - Linear water feature possible
 - Draper Park last choice
 - Busy park
 - Would need additional parking due to baseball fields
- Facilities
 - Recreation Department would like their own building
 - Police shed at Park School needs to be replaced
- Misc. Items
 - Contract tracking system
 - GPS in all City vehicles
 - City Hall upgrades
 - Traverse Ridge substation
 - Currently used for recreation storage
 - Start up costs for fire department
 - Equipment
 - Staffing concerns
 - Step programs for police and public works
 - B&C Road Funds will have \$3 million by next year
 - Engineering priorities
 - Pioneer Road (600 East to 900 East)
 - 13800 South (300 East to Fort Street)
 - Fort Street (13800 South to Pioneer Road)

***The meeting recessed at 5:05 p.m.*

Saturday, February 27, 2016 at 8:30 a.m.

Priorities Discussion

Russ Fox, Assistant City Manager, reviewed the assignment list with the Council. The priorities included:

- SunCrest Master Development Agreement
 - Awaiting Open Space Master Plan and General Plan update
 - Future of City-owned commercial area in SunCrest
 - Resident is interested in purchasing building for an office
 - Get an appraisal and have resident submit a proposal to the City
 - Mr. Fox will speak with the resident rather than Councilmember Weeks
- Landscape areas
 - Identify and prioritize problem areas in the city
 - Highland Drive, various round-a-bouts, and Rambling Road
 - Low-water use
 - Staff will put together a list for the Council to consider as part of the budget process
- Look into additional locations for cemetery property
 - Staff will probe plots to make sure records are accurate
- Food trucks
 - Require a business license
 - Most cities encourage the food trucks
- Trails
 - Brand Corner Canyon
 - Overall system map of trails to sell
 - Update trailhead maps
 - Intersection maps
 - Keep everything consistent
 - Logo
- Website
 - Content needs help

Adjourn to a Closed Meeting to Discuss the Character and Professional Competence or Physical or Mental Health of an Individual

Councilmember Vawdrey moved to close the meeting to discuss the character and professional competence or physical or mental health of an individual. Councilmember Weeks seconded the motion.

Those voting aye Councilmember Rappleye, Councilmember Stenquist, Councilmember Summerhays, Councilmember Vawdrey, and Councilmember Weeks. The motion passed unanimously.

***The meeting closed at 9:50 a.m.*

Councilmember Vawdrey moved to open the meeting. Councilmember Summerhays seconded the motion.

Those voting aye Councilmember Rappleye, Councilmember Stenquist, Councilmember Summerhays, Councilmember Vawdrey, and Councilmember Weeks. The motion passed unanimously.

***The meeting opened at 9:57 a.m.*

Priorities Discussion Continued

- Phone System
 - Need more options to speak with staff members
- Parks and Recreation Fee
 - The group discussed how much the fee should be
 - Put it on an agenda as a public hearing for Council consideration
 - Hold an open house prior to the public hearing

***The Council took a break at 10:20 a.m.*

***The meeting resumed at 10:31 a.m.*

- Traverse Ridge Special Service District Advisory Control Board
 - Forty-three percent of the snow plow budget has been used in the TRSSD, and only thirteen percent of the road miles are in the TRSSD
 - The Council discussed how to proceed with the Board
 - The Council discussed options for solving the problems with the TRSSD
 - It does not make sense to allow the Board to sue the City over Deer Ridge Drive
 - Disband the Control Board if necessary
 - Get another meeting with staff and the Board to see what can be worked out
- Pocket Parks
 - Look at converting to xeriscape landscaping
- Inauguration Road
 - American Preparatory Academy traffic is blocking road so residents cannot get out
 - Add signage stating no blocking of the intersection
- Speeding on Richins Road
 - Install permanent speed sign
- Dogs Off Leash
 - Every newsletter should address the dog off-leash problem in the canyons until November
- Winter Parking
 - Councilmember Stenquist wanted to revisit the ordinance
 - Councilmember Rappleye agreed but advised he may not be in favor of changing it
- Traffic Problems on 1300 East Going onto Highland Drive
 - Councilmember Weeks advised the road is overcrowded. She proposed a right lane be added onto Highland Drive to help alleviate the traffic problem

- Staff will come up with a cost estimate to add the lane and remove the stop sign for turns
- Traffic gets backed up on Bangerter due to the I-15 construction
 - Problem should be alleviated once the I-15 project is completed
- Fire Department
 - Mr. Dobbins stated they have to give UFA a 12-month notice if they decide to go a different direction
 - Staff will put a resolution for consideration on a Council agenda when the Council decides they are ready to move forward
 - Staff is still trying to obtain numbers from Mike Jensen at Unified Fire Authority
- Field House
 - Rhett Ogden stated the biggest request they get is indoor courts
 - They currently fill all the court time available to them for programming
 - There are over 1,400 kids in the recreation basketball program
 - For under \$2 million they can build a nice indoor building with courts for basketball, soccer, volleyball, batting cages, pickleball, etc.
 - Cost could be less if property is already owned
 - Staff will put together a plan and cost estimate
- HB 318 - Point of the Mountain Development
 - Mayor Walker gave an update on the efforts of the planning for the point of the mountain
- Use of Trails in Canyon
 - Send letter to bike groups about having a schedule and possibly paying a fee to use trails

The meeting adjourned at 12:51 p.m.